A Quick Guide to interpreting reports

Consider the following when reviewing resident case log reports or counselling residents on their case log entry:

1. The following definitions are used in case entry fields:
   Resident Role
   - Interpret – interpretation, reading or multi-reading an image
   - Perform – conducting diagnostic and image-guided therapeutic techniques
   Patient Type
   - Adult: greater than or equal to 18 years of age
   - Adolescent: greater than or equal to 13 years to less than 18 years of age
   - Child: greater than or equal to 2 years to less than 13 years of age
   - Infant: greater than or equal to 28 days to less than 2 years of age
   - Newborn: less than 28 days
   Credit
   - Primary: The procedure or treatment that is the main reason for providing care to the patient on the date indicated.
   - Secondary: All other subordinate procedures or treatments performed on the date indicated.

Available Reports

<table>
<thead>
<tr>
<th>Experience by Role</th>
<th>This report lists all procedures, including those that do not count toward the required minimum numbers, the number of each performed by the selected resident in each of the three roles, as well as the total number for each procedure.</th>
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<tr>
<td>Code Summary report</td>
<td>This report provides the number of times each procedure or CPT code is entered into the case log system by the program’s residents. Filtering by specific CPT code, attending, institution, and/or setting can provide information on clinical activity that is useful to make targeted changes in rotation schedules, curriculum, faculty assignments, etc. This report can also be especially helpful in monitoring the procedures that do not count toward minimums. Choosing non-tracked codes on the area dropdown will show the procedures that have been entered and will not count toward minimum requirements. Review of these codes can determine if cases are being correctly entered.</td>
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<tr>
<td>Case Entry Activity Report</td>
<td>This report allows program directors to note the number of cases or procedures logged by residents and the date and time that cases or updates were entered. This report is a quick way to keep track of how frequently residents are entering their cases. For example, if the</td>
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program has a requirement that residents must enter cases weekly, running this report on a weekly basis is an easy way to identify residents who are not meeting the residency’s requirements.

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<tr>
<th>Case Detail Report</th>
<th>All information for each case entered into the case log system is displayed in this report, making it most useful for getting an in-depth view of a resident’s experience during a defined period. For example, this report could be generated for each resident for the preceding 3-month period and used as part of the quarterly evaluation meeting with the program director or designated faculty mentor. The use of filters can provide additional insight into the resident’s activities.</th>
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<tr>
<td>Tracked Codes Report</td>
<td>This report provides a summary and description of all of the cases defined by the specialty that can be entered into the ACGME-I case log system. This report is organized by CPT codes; however, even if CPT codes are not used in your system, the report is useful to get a comprehensive listing of all procedures that are available to be tracked.</td>
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For technical support with Accreditation Data System (ADS) and the Case Log System, email webads@acgme.org